

SUNSHINE STATE  
AMATEUR  
GOLFERS ASSOCIATION, INC.

SSA  
AGA  
GA



**“MEMBERS ONLY”**

## Tournament Standards

*Revised February 13, 2021*

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# TOURNAMENT STANDARDS

## 1) General

The Tournament Standards will remain in effect until revoked or revised by a majority of the Executive Committee and Board of Directors in accordance with the By-Laws of the Sunshine State Amateur Golfers Association (SSAGA).

## 2) Tournament Schedule

- A. All SSAGA affiliate club tournaments shall be scheduled as two-day (2) tournaments. Saturday and Sunday shall be the days of play. Affiliate club tournament dates will be confirmed prior to the beginning of the tournament year. Schedules will be adhered to unless mitigating circumstances arise.
  
- B. Revisions to the SSAGA tournament schedule was approved to continue the Odd/Even years and re-aligning the current SSAGA affiliate club tournament dates to geographically balance an alternating North/South rotation schedule, (i.e., one tournament north, next tournament south). The propose change will begin for the 2014 tournament season. *(Effective 1/11/2014)*

### SSAGA Odd/Even Tournament Schedule (2021-2022) *(Effective 2/13/2021)*

CLUB NAME	NORTH	SOUTH	EVEN	ODD	MONTH	YEAR
SSAGA Fundraiser					April 17,18	2021
2 Up Golf Club		X		X	May 22,23	2021
Par 5 Golf Club	X			X	Jun 26,27	2021
Heartland Community GC	X			X	Jul 17,18	2021
Broward Ebony Golf Club		X		X	Aug 21,22	2021
TriCity Golf Club	X			X	Sept 18,19	2021
SSAGA State Championship					Oct 23,24	2021
CLUB NAME	NORTH	SOUTH	EVEN	ODD	MONTH	YEAR
SSAGA Fundraiser					Apr	2022
Broken Tee Golf Club	X		X		May	2022
Fairview Golf Club		X	X		Jun	2022
PinSeekers Golf Club	X		X		Jul	2022
Executive Par & Birdie	X		X		Aug	2022
Miami Connection Golf Club		X	X		Sept	2022
SSAGA State Championship					Oct	2022

### **3) Tournament Registration** *(Effective 3/31/15)*

- A. The registration fee associated with playing ALL tournaments MUST be paid by the announced deadline, if not paid by the announced date a \$25.00 late registration fee will be assessed. If payments are mailed, the postmark date must be on or before that deadline date. If affiliate clubs are making payments collectively for their members, payments must be satisfied meeting that deadline as well. *Refunds shall be given to any player or club notifying the host club of his/her cancellation forty-eight (48) hours before the tournament.*

### **4) Tournament Participants Eligibility** *(Effective 1/14/17)*

#### A. Definitions

- 1. A "SSAGA MEMBER" is a person that their affiliate club has paid the \$15.00 fee to the SSAGA.
- 2. A "GUEST" is a person who is not a SSAGA Member.

- B. Only SSAGA members can win prizes in flights specified in Paragraph 6 Flight Format. If a player has not participated in any SSAGA tournaments within 12 months the player must restart the SSAGA qualifying procedure. *(Effective 1/12/19)*

#### C. All participants compete for prizes in the SSAGA Championship must:

- 1. Be a SSAGA member.
- 2. Low net winner (SSAGA Champion) must have played a minimum of two (2) sanctioned tournaments during the tournament year. *(Effective 1/9/2016)*
- 3. All other qualified SSAGA members may compete for their flight prizes.
- 4. Must have a SSAGA established handicap prior to tournament date.

#### D. Late arrival to golf course during SSAGA tournament *(Effective 1/11/14)*

- 1. Due to unforeseen circumstances a player that has missed his/her tee-time with their assigned group, but catches up on the next tee, shall be allowed to play the remainder of the round with their assigned group. The hole(s) missed will be made up with a spotter present and a two (2)-stroke penalty will be assessed per made up hole(s).
- 2. Player(s) may play on Friday for their Saturday round for "emergency reasons" (i.e., funeral, etc.) with other tournament player(s) or a spotter to complete their two rounds and qualify as a flight winner during a SSAGA sanctioned tournament. *(Effective 1/12/19)*

### **5) Entry Fee** *(Effective 3/31/15)*

- A. SSAGA member entry fee is \$150.00 for all SSAGA tournaments.
- B. Non-SSAGA members entry fee is \$200.00.
- C. The SSAGA President, Tournament Director, and Handicap Director will pay an entry fee of \$50.00 for affiliate and state championship tournaments. The SSAGA low net champion is exempt from paying tournament fees in all tournaments in the upcoming season including the state championship.

**6) Flight Format** *(Effective 5/4/2018)*

All golfers will be assigned according to their handicap:

Flight	Handicap
First	0 - 11
Second	12 - 19
Third	20 - 35

- A. All flights shall have a minimum of eight (8) golfers to qualify as a separate flight under the normal standards. In the event a flight does not have eight (8) golfers, then some golfers may be moved to another flight. If an affiliate club decides to play a flight with less than eight (8) golfers, the club may reduce the number of winner payout places for that flight (See paragraph 8 – Prizes).
- B. The flight handicaps may be adjusted, and players moved to create balance between each flight. This decision must be agreed upon with the host club, SSAGA Tournament Director, Handicap Director and/or President.

**7) Tee Assignment and Age Group** *(Effective 2/13/2021)*

- A. Players must play the back, middle, forward, and/or ladies tee box (see Sec. B).
- B. Golfers with 20+ hcp. or higher shall play middle tee or forward tee (see below)
  - Age 18 - 64 shall play back tee Yardage 6400 - 6000
  - Age 18 - 64 (20+ hcp.) shall play middle tee Yardage 6000 - 5800
  - Age 65 - 69 shall play middle tee Yardage 6000 - 5800
  - Age 70 - 85 shall play forward tee (regardless of hcp.) Yardage 5800 - 5400
  - Age 86+ play forward tee (regardless of hcp.) Yardage 5400 - 5000
  - Ladies - play women tee Yardage 5400 - 5000
- C. Par 3's tee-box yardage shall be setup as follows (or as the course tee-boxes will allow) and must be consistent throughout all sanction events or as close as possible. *(Effective 1/11/2020)*

- Ladies Tee Red (or scorecard color)
- Forward Tee 130 - 140 yards
- Middle Tee 145 - 155 yards
- Back Tee 155 - 165 yards

- D. A golfer must complete and file a "Flight Information Change Form" to be eligible to play at the forward tee box. Age does not preclude golfers from playing any tee box if their handicap allows them to play in any such flight. *(Effective 1/12/2019)*

- E. Golfers declaring that play a specific tee box must remain at that tee box for all tournaments during the year. A golfer cannot move to the forward tee unless age or handicap allows. When allowed during the year the golfer must declare (form required) at the next tournament and remain. *(Effective 1/12/2019)*
- F. The Affiliate Club Tournament Director and the SSAGA Tournament Director shall have the responsibility of seeing that these requirements are met.

**8) Prizes - Affiliate Club Tournament** *(Effective 1/12/2019)*

- A. All affiliate clubs shall award prizes in accordance with the following breakdown. There will be a minimum of three (3) prizes given in each flight. All prizes will be given in cash or merchandise of equal or lessor value. If a flight has less than the normal eight (8) golfers, then the payout places maybe reduced by one (1), two (2), or three (3) players.

Prizes will be awarded for all flights as follows:

1 <sup>st</sup> Place	- \$250.00
2 <sup>nd</sup> Place	- \$175.00
3 <sup>rd</sup> Place	- \$100.00

- B. A low gross score award can be offered at the host club discretion. Standard prize amount can be increased at the host club discretion but shall not be lower than the standard amount shown above.

**SSAGA State Championship Tournament** *(Effective 1/12/2019)*

Prizes will be awarded for all Flights as follows:

1 <sup>st</sup> Place	- \$250.00
2 <sup>nd</sup> Place	- \$175.00
3 <sup>rd</sup> Place	- \$100.00

**SSGAA State Tournament Awards Trophies:**

- Low Net (Champion)
- Low Gross
- Presidents Awards
- Club Championship (1<sup>st</sup> place each flight)

**Plaques/Certificates:**

Each Clubs' Excellent Performer Award

**All SSAGA Tournaments**

1 <sup>st</sup> Place	- 10 Points
2 <sup>nd</sup> Place	- 7 Points
3 <sup>rd</sup> Place	- 5 Points
4 <sup>th</sup> Place	- 3 Points
Participation	- 1 Point

## Club SSAGA Championship:

- A. Total points earned by each affiliate in all flights of SSAGA Championship. The affiliate club with the most points will be crowned the champion.
- B. The following awards are subsidized by the Stableford and Low Net proceeds during the current year. The awards can be adjusted depending upon the funds generated during the current year.

**#1 Ranked SSAGA Golfer** - Free entry for the SSAGA State Championship  
 - Free entry for the Stableford Competition  
 - Free entry for the Low Net Competition

**Most Improved SSAGA Golfer** - Free entry for the SSAGA State Championship  
 - Free entry for the Stableford Competition  
 - Free entry for the Low Net Competition

- C. A SSAGA member can only win one of the above awards during the year. The #1 Golfer and Most Improved player(s) shall choose only one (1) of the awards.

### 8(A) SSAGA Championship Tournament - GFI Incentive *(Effective 1/13/2018)*

1. All SSAGA members shall qualify for the **Green Fee Incentive (GFI)** by meeting the following tournament participation minimums.
  - A. SSAGA member(s) must play in 100% of all affiliate club sanctioned tournaments, including the SSAGA fundraiser tournament to earn a \$75.00 credit at the SSAGA State Championship Tournament. The SSAGA tournament committee shall manage the outstanding cost. Any SSAGA board member that receives a reduced rate to participate in any tournament does not qualify.
  - B. SSAGA member(s) must play in 80% of all affiliate club sanctioned tournaments, including the SSAGA fundraiser tournament to earn a \$50.00 credit at the SSAGA State Championship Tournament. The SSAGA tournament committee shall manage the outstanding cost. Any SSAGA Board Member that receives a reduced rate to participate in any tournament does not qualify

### 9) SSAGA Fundraiser *(Effective 1/11/2014)*

1. **Stableford:** The participation cost to play is \$30.00 per player. The maximum any one person can play is with three (3) teams at all sanctioned SSAGA and affiliate club tournaments.

The score point value shall be as follows:

Score	Points +/-
Eagle	+6 (Points)
Birdie	+3 (Points)
Par	+2 (Points)
Bogey	+1 (Point)
Double Bogey	Zero
Triple Bogey	-1 (Points)
Quadruple Bogey	-2 (Points)
Quintuple Bogey Plus	-3 (Points)



- A. The host club will receive fifteen percent (15%) of the total purse and fifteen (15%) will go to the SSAGA general account to fund maintenance of the website. The SSAGA most improved golfer and the SSAGA #1 ranked golfer supplement the increase of flight payouts at the SSAGA State Championship. The remaining seventy percent (70%) shall be paid to the players as follows: 1<sup>st</sup> place (40%), 2<sup>nd</sup> place (30%), 3<sup>rd</sup> place (20%), and 4<sup>th</sup> place (10%).
- B. The winner of the three aforementioned promotions will receive free entry fee registration at the SSAGA State Championship Tournament.
- C. Stableford proceeds at the SSAGA State Championship shall pay forty percent (40%) to SSAGA and sixty percent (60%) to players as follows: 1<sup>st</sup> place (40%), 2<sup>nd</sup> place (30%), 3<sup>rd</sup> place (20%), and 4<sup>th</sup> place (10%).
- D. **Low Net:** Fifteen percent (15%) of the total purse will go to the SSAGA general account and will be used to fund maintenance of the website, the Sweepstakes Winner, the Most Improved Golfer and the SSAGA #1 Ranked Golfer and supplement the increase of the flight payouts at the SSAGA State Championship.
- E. The winner of the three aforementioned promotions will received free entry fee registration at the SSAGA State Championship Tournament.

## 10) “Q Member” or Qualifying Handicap Procedure *(Revised 2/13/2021)*

- A. Golfers playing in a SSAGA sanction tournament without an established handicap for flight placement with the SSAGA shall use a current USGA handicap and/or GHIN card will play as a qualifying member (“Q member) and shall be Instacapped until that golfer has played in a minimum of five (5) rounds.
- B. ALL unestablished SSAGA member golfers and/or guest shall be Instacapped for five (5) rounds as a “Q Member” for handicap and flight assignment. However, a “Q Member” and/or guest lowest score of the five (5) rounds shall be applied to satisfy the SSAGA handicap procedure.
- C. Once the Golfer has completed five (5) rounds of play, they will be placed in the respective flight based on the five round handicap score.
- D. No rounds can be fulfilled at the SSAGA State Tournament to established or complete the procedure for a handicap.

## 11) Scoring *(Revised 1/11/2020)*

- A. Net scores are used to determine the winners of all flights. The gross score for each nine (9) holes played, the total gross score, player handicap, and the calculated net score will be posted. The scoring staff verifies and calculates all scores. All scorecards must be attested and signed to be official. Scores must be posted on the golf course scoreboard.
- B. Each golfer must have an individual scorecard for each day of play. The scorecard must have the golfer name, handicap, computer number and flight recorded on the scorecard. The SSAGA Handicap Director provides all handicaps.
- C. Golfers without a handicap ("Q members") will be "Instacapped" after each round and their handicap or net score cannot be posted until after the final round of the tournament on Sunday (see Paragraph 10)
- D. It is the golfer's responsibility to request corrections or a check of their handicap. The request must be made by 7:00 p.m. following the Saturday round of golf to the local Tournament Director, SSAGA Handicap Director or SSAGA Tournament Director.
- E. The SSAGA Handicap Director, SSAGA Tournament Director and/or SSAGA President shall settle any handicap disputes.

## 12) Hospitality

- A. The host club shall have a hospitality room open on Friday and Saturday night to receive and entertain all golfers. Complimentary food and beverage will be provided.
- B. Activities such as luncheons, dances, etc. may be provided at the host club discretion.

## 13) Rain Outs and Refund Policy *(Effective 1/13/2017)*

1. In the event tournament play is cancelled due to inclement weather the following policy options take effect. The host tournament committee shall decide option.

**Option 1. For scoring purposes only, play suspended during the round** – All golfers must complete nine (9) holes for the round to be official. In this case the nine holes net score is determined by subtracting strokes from the holes gross score according to handicap for the holes played. For example: A golfer with a 10 handicap who has a par four (4) on the number one (1) handicap hole shall have one stroke deducted from the score, thus the net score for this hole is three (3). This method is done for each hole played.

**Option 2. For scoring purposes only, play suspended during the round** - All golfers must complete nine (9) holes for the round to be official. Scoring either hole one (1) through nine (9) or ten (10) through eighteen (18), or any consecutive completed nine (9) holes by all golfers. Total all golfers gross score for the respective nine (9) holes then calculate their net score, by subtracting half their official handicap from the gross score to determine the tournament winner.

- A. Suspended play on either Saturday or Sunday – golfers with the lowest net score when play is suspended, and the round is official shall be declared the winners. Prizes shall be awarded according to the Section 4 of these Standards.
- B. Due to the variance in cost for each affiliate club to host a tournament, each individual club should be required to establish their own rainout policy in case of suspension of play on either Saturday or Sunday depending on their cost to host a tournament. Each club would be required to post and inform tournament participants of their intended rainout policy prior to registration.

## **TOURNAMENT PREPERATION AND PRACTICES**

### **1. Notification**

- A. Suggest an 8 ½ X 11 flyer be made to announce your tournament. Flyers must provide the following information:
  - SSAGA and host club name
  - Annual tournament director
  - Golf course name, address, phone number, and directions
  - Registration information
  - Deadline dates
  - Contact email and/or phone number
  - SSAGA member and non-SSAGA member registration fee
  - Flyer should state “No On-site Registration”
  - Host hotel rates and deadline for hotel registration
  - Activities, time, location address, and directions
- B. Tournament flyers to be distributed at the SSAGA affiliate club tournaments held prior to your tournament on the Sunday day of play
  - No later than three weeks prior to your tournament, mail tournament flyer to all members or forward email 30 days prior to tournament.
  - The SSAGA Corresponding Secretary will send mailing labels for SSAGA Members four (4) weeks prior to Tournament.

## **2. Handicap Summary & Participating Log** *(Revised 1/11/2020)*

- A. The host club must print out a current copy of the “Handicap Summary” and the “Participation Log” from the SSAGA website: [www.ssagafl.org](http://www.ssagafl.org).
- B. The Host Club must utilize the “Participation Log” to flight golfers and post results. If a golfer is not listed on the participation log, then make a list of those golfers and give it to the SSAGA Tournament Director or the Handicap Director before play begins on Saturday morning. The SSAGA Tournament Director or the Handicap Director will determine if the host club should use the players’ current club handicap or current USGA or GHIN handicap to flight players (see Paragraph 10)

## **3. Scorecards**

- A. Prepare two (2) scorecards one for each day of play for each golfer.
- B. Each scorecard must contain the following information:
  - Golfers’ full name (no nicknames, initials or aliases)
  - Golfers’ computer number (see handicap summary)
  - Golfers’ handicap (see handicap summary)
  - Golfers’ flight and tee box (see handicap summary)
  - Date and/or day of play
- C. Organize the cards alphabetically in two stacks, one for Saturday and the other for Sunday after each round and offer to the SSAGA Handicap Director.
- D. Staple the assigned foursome cards together and/or place on appropriate cart as determined by starting hole assignment prior to the golfers’ arrival.

## **4. Hole/Cart and Pairings**

- A. Prepare pairings sheet for Saturdays’ day of play. Suggested format is provided in the Appendix.
- B. Use pencil to print names of golfers on paring sheets.
- C. Group golfers in threesomes or foursomes. Try to accommodate any special request for paring (Saturday only). Otherwise group players in the same flight.
- D. Prepare cart assignment signs for Saturday play on Friday night and provide to the golf course for placement on the cart.
- E. Prepare cart assignment for Sunday play on Saturday night and provide to the golf course for placement on the carts.
- F. Print the names of the foursome on cart signs by starting holes, two names on each sign.

- G. Post your pairing sheets in a general location in the host hotel for players to reference.
- H. Players with the lowest net scores from Saturday's round in each flight should be paired together for Sunday play.

## 5. Tournament Scoring

### A. Friday night or before preparation:

- Prepare an alphabetical master sheet listing golfer registered by flight.
- Provide list to the SSAGA Tournament Director and Handicap Director
- Prepare score sheets for each flight. List participating golfers for each flight in alphabetical order with their handicap.
- Prepare a collection envelope for scorecards by flight.

### B. After play each day at the golf course scoreboard:

- Collect scorecards from players.
- Verify the gross score for each nine holes played (In/Out).
- Total the gross score for both nine holes and record on score sheet.
- Subtract the players' handicap from the gross score and post score.
- After the players' score has been recorded place the scorecard in the envelope for his/her flight.

### C. Preparing for Sundays' play

- Reorder each flight Saturday scorecard by net score beginning with the lowest first.
- Group the four lowest scores to make up the foursome pairings for Sundays' play. In the event the high net players in the flight are not part of a foursome pair them with the high net players in the next flight. For example, two players in 1<sup>st</sup> Flight with two players in the 2<sup>nd</sup> Flight.
- Prepare pairing and cart assignment sheets and post at a general location for player reference.

## 6. Slow Play *(Effective 1/13/2018)*

1. The following standards will aid in eliminating all five-hour (5) or more rounds of golf at the majority of tournaments. Lowering the "Slow Play" frustration levels at all events leads to a better golf experience and more enjoyment for all.
  - A. The "Slow Play" rules outlined in the tournament information sheet must be provided to all golfers at staging. The 1st "SLOW PLAY" warning will be announced during staging before play of each round. The host tournament club will assign course monitors with the authority to govern the pace of play.

- B. "READY PLAY" and "LIFT, CLEAN, & PLACE" within a 12" area in your fairway only, no closer to the hole shall govern all sanction tournament to speed up play.
- C. If a group is observed to be one (1) hole or more behind and the group(s) following are constantly waiting to play, a "SECOND" warning will be given to the slow group or player(s) to speed up play.
- D. If the group continues to play at a slow pace, the monitor will advise the group or player(s) that they are on the "Clock". This means that the group or player(s) must immediately catch up with the pace of play. The monitor will assist, and the slow group must use any means necessary to catch-up to the group in front.
- E. If the group or player(s) refuses to adhere to statement "D" above, the group or player(s) will be given a two-stroke penalty by the monitor. It will be assessed to the group or player(s) creating the problem.
- F. If given a penalty, the group or player(s) will have the opportunity to present their case in writing to the tournament "Slow Play" committee immediately after play. The committee must satisfy all issues before the beginning of play on day two for proper scoring. If necessary, the decision process must be applied respectfully on day two to insure the correct total score of each player participating in the tournament.
- G. The tournament "Slow Play" committee will include the host Tournament Director, SSAGA Tournament Director, and SSAGA President and/or Vice President and all decisions are final.

## **7. Skins Game**

- A. The host affiliate club determines skins game rules. Dispersion of prizes is at the discretion of the host club

## **8. Tournament Winners**

- A. Record the names of all flight winners on SSAGA Winners Circle Results.
- B. Use the SSAGA Winners Circle Results for the awards ceremony.
- C. Provide a copy of the Winners Circle Results to the SSAGA Tournament Director.

## **9. Final Tournament Responsibilities**

- A. Offer all scorecards to the SSAGA Handicap Director or the SSAGA Tournament Director.
- B. Provide a copy of the SSAGA Winners Circle Results and the alphabetical master sheet listing of all golfers registered by flight to the SSAGA Tournament Director.

# **SSAGA WINNERS CIRCLE RESULTS**

*(Effective 1/11/2020)*

## **LOW NET WINNERS**

## **GAME WINNERS**

### **1<sup>st</sup> Flight:**

*Saturday Skins:*

1<sup>st</sup> Place & Affiliate Club:

2<sup>nd</sup> Place & Affiliate Club:

3<sup>rd</sup> Place & Affiliate Club:

### **2<sup>nd</sup> Flight:**

*Saturday Pins:*

1<sup>st</sup> Place & Affiliate Club:

2<sup>nd</sup> Place & Affiliate Club:

3<sup>rd</sup> Place & Affiliate Club:

*Saturday Hot Hole:*

### **3<sup>rd</sup> Flight:**

*Sunday Skins:*

1<sup>st</sup> Place & Affiliate Club:

2<sup>nd</sup> Place & Affiliate Club:

3<sup>rd</sup> Place & Affiliate Club:

### **Stableford Teams & Points:**

*Sunday Pins:*

1<sup>st</sup> Place Team:

2<sup>nd</sup> Place Team:

3<sup>rd</sup> Place Team:

4<sup>th</sup> Place Team:

*Sunday Hot Hole:*

# FLIGHT INFORMATION CHANGE FORM

NAME: \_\_\_\_\_ AGE \_\_\_\_\_

CURRENT  
FLIGHT: \_\_\_\_\_

NEW  
FLIGHT: \_\_\_\_\_

CLUB  
AFFILIATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

- A. A golfer must complete and file a "Flight Information Change Form" to be eligible to play at the forward tee box. Age does not preclude golfers from playing any tee box if their handicap allows them to play in any such flight. *(Effective 1/12/2019)*
  
- B. Golfers declaring that play a specific tee box must remain at that tee box for all tournaments during the year. A golfer cannot move to the forward tee unless age plus handicap allows. When allowed during the year the golfer must declare (form required) at the next tournament and remain. *(Effective 1/12/2019)*



**PAIRING SHEET**

**DATE:**

Hole # \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Hole # \_\_\_\_\_  
\_\_\_\_\_  
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